



# PATIENT REGISTRATION

FOR INTERNAL USE ONLY  
PATIENT NUMBER \_\_\_\_\_

## PATIENT DEMOGRAPHICS

DATE \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

FIRST NAME \_\_\_\_\_ MIDDLE NAME \_\_\_\_\_ LAST NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

SEX \_\_\_\_\_ D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_ MARITAL STATUS \_\_\_\_\_ RACE \_\_\_\_\_ LANGUAGE \_\_\_\_\_

YOU ARE GIVING US PERMISSION TO CONTACT YOU BY: EMAIL \_\_\_\_\_

HOME PHONE (     ) \_\_\_\_\_ CELL TEXT (     ) \_\_\_\_\_ WORK PHONE (     ) \_\_\_\_\_

HOW DID YOU HEAR ABOUT US? INTERNET / RADIO / FRIEND / FAMILY / EMPLOYEE / OTHER \_\_\_\_\_

PRIMARY PHYSICIAN \_\_\_\_\_ REFERRING DOCTOR \_\_\_\_\_

PHARMACY \_\_\_\_\_

EMPLOYMENT Y N EMPLOYER \_\_\_\_\_ EMPLOYER ADDRESS/PHONE \_\_\_\_\_

## INSURANCE

INSURED/CARDHOLDER \_\_\_\_\_ RELATIONSHIP TO PATIENT \_\_\_\_\_

INSURED/CARDHOLDER DATE OF BIRTH \_\_\_\_\_

INSURANCE COMPANY \_\_\_\_\_ POLICY # \_\_\_\_\_

## SECONDARY INSURANCE

INSURANCE COMPANY \_\_\_\_\_

INSURED/CARDHOLDER'S NAME \_\_\_\_\_ RELATIONSHIP TO PATIENT \_\_\_\_\_

## WORKER'S COMPENSATION INFORMATION

COMPANY NAME \_\_\_\_\_ COMPANY PHONE (     ) \_\_\_\_\_

DATE OF INJURY \_\_\_\_\_ SUPERVISOR \_\_\_\_\_

## NOTICE OF PRIVACY PRACTICES

Our Notice of Privacy Practices provides information about how we may use and disclose protected health information about you. You have the right to review our Notice before signing this form. As provided in our Notice, the terms of our Notice may change. If we change our Notice, you may obtain a revised copy by requesting it from the personnel at check-in.

You have the right to request that we restrict how protected health information about you is used or disclosed for treatment, payment, or health care operations. We are not required to agree to this restriction, but if we do, we are bound by our agreement.

By initialing below, you consent to our use and disclosure of protected health information about you for treatment, payment, or health care operations as described in our Notice. You consent to the use of your answering machine/voicemail by this office for brief messages regarding your medical care. You have the right to revoke this consent, in writing, except where we have already made disclosures in reliance on your prior consent. \_\_\_\_\_ Initials

## RELEASE OF PERSONAL HEALTH INFORMATION ISSUES REGARDING MY MEDICAL CARE MAY BE DISCUSSED WITH THE FOLLOWING:

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

NAME: \_\_\_\_\_ RELATIONSHIP: \_\_\_\_\_ HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

PATIENT/GUARDIAN SIGNATURE \_\_\_\_\_ WITNESS: \_\_\_\_\_ DATE: \_\_\_\_\_

COMPLETE AND SIGN THE BACK

**PATIENT INFORMATION**

|           |            |               |
|-----------|------------|---------------|
| Last Name | First Name | Date of Birth |
|-----------|------------|---------------|

**MEDICARE/MEDIGAP**

Lifetime Authorization MEDICARE Certification for Payment.

I certify that the information given by me in applying for payment under Title XVII of the Social Security Act is correct. I authorize any holder of medical or other information about me to release to the Social Security Administration or its intermediaries or carriers any information needed for this or a related Medicare claim. I request that the payment of authorized benefits be made on my behalf. I assign the benefits payable for the physician or organization to submit a claim to Medicare for payment. I request that this authorization also apply to all other insurance.

I request that payment of authorized MEDIGAP benefits be made on my behalf to Florida Eye Associates for any services furnished to me by Florida Eye Associates. I authorize any holder of medical information about me to release any information needed to determine these benefits to Florida Eye Associates.

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**FINANCIAL AGREEMENT**

The following is our Financial Policy, which will help you understand our billing and payment procedures.

- **ALL INSURANCE CARDS and a PHOTO ID WILL BE REQUIRED FOR COPYING OR SCANNING.**
- Patients are responsible for Self-Pay Balances, Deductible Balances, Co-Insurance, Co-Payments, and Non-Covered Amounts.
- All payments are due at the time service is rendered.
  - We accept Cash, Checks, Money Orders, Debit Cards, and All Major Credit Cards. There will be a fee for all returned checks.
- Most insurance companies DO NOT cover the refraction for glasses prescriptions.
- Patient Out of Pocket Expense (if applicable) as follows below:
  - **Refraction Fee - \$40.00 (may change at any time)** \_\_\_\_\_ initials
  - No Show Policy: At least 24 hour notice is required to cancel or reschedule your appointment. There is a \$25.00 No Show Fee. \_\_\_\_\_ initials
- Any changes or updates of insurance, address, phone number or emergency contact information should be reported immediately.
- We will submit an insurance claim on your behalf and whatever the insurance(s) does not pay; the balance is then your responsibility to pay within 30 days of your first billing statement.
- You are responsible for knowing your insurance benefits.
- I request that payment of authorized Medicare/or any third party benefits be made to FLORIDA EYE ASSOCIATES on my behalf for any services rendered to me. I authorize any holder of medical information about me to be released to the Center for Medicare/Medicaid Services and its agents or any third party any information to determine these benefits or the benefits payable for related service.
- If my account is over paid and a credit is smaller than \$5.00, a refund check will not be issued, due to handling expense. The credit will remain in my account for future visits.
- In the course of your care, you may be referred for surgery to Ophthalmology Center of Brevard, LP which does business as ASC of Brevard. It meets the definition of physician owned ambulatory surgery center. It is owned in part by some of the FEA physicians. Ambulatory Surgery Center Support Services, Inc. provides anesthesia and medical clearance to surgery patients. It is also owned by some of the FEA physicians. You may ask your physician or staff about alternative facilities and providers.

**INFORMATION REGARDING DILATING EYE DROPS**

Your examination may require dilation. Dilating drops are used to enlarge the pupils of the eye to allow your eye doctor to get a better view of the inside of your eye. It is necessary to dilate the pupils to properly assess and diagnose certain conditions. Dilating drops frequently blur vision for a length of time which varies from person to person and may make bright lights bothersome. It is not possible for your ophthalmologist to predict how much your vision will be affected. Because driving may be difficult immediately after an examination, it's best if you make arrangements not to drive yourself. Adverse reaction, such as acute angle-closure glaucoma, may be triggered from the dilating drops. This is extremely rare and treatable with immediate medical attention.

I hereby authorize my physician or his/her designated assistants to administer dilating eye drops. \_\_\_\_\_ initials

I certify that the information I provided is true and correct. I hereby authorize my insurance benefits to be paid directly to Florida Eye Associates and physician and I am financially responsible for non-covered services, deductibles, coinsurance and copays. I also authorize the physician to release my information in the processing of any insurance claims. I acknowledge and agree that I have access and can receive a copy of the FEA Privacy Policies.

\_\_\_\_\_  
**Patient/Guardian/Responsible Party**

\_\_\_\_\_  
**Date**